

ADELAIDE FILM FESTIVAL 2023-24 Annual Report

Adelaide Film Festival 1 Mulberry Road Glenside SA 5065 Adelaidefilmfestival.org Contact phone number: (08) 8394 2505 Contact email: info@adelaidefilmfestival.org ISSN: 2206-9379 Date approved by the Board: 18 September 2024 Date presented to Minister: 26 September 2024

To:

The Hon. Andrea Michaels MP

Minister for Small and Family Business,

Minister for Consumer and Business Affairs,

Minister for Arts.

This annual report will be presented to Parliament to meet the statutory reporting requirements of *'Public Corporations (Adelaide Film Festival) Regulations 2017'* and the requirements of Premier and Cabinet Circular *PC013 Annual Reporting*.

This report is verified to be accurate for the purposes of annual reporting to the Parliament of South Australia.

Submitted on behalf of the ADELAIDE FILM FESTIVAL by:

Mathew Kesting GAICD, CEO & Creative Director

Date 26 September 2024

Signature

HA

2 | Page

2023-24 ANNUAL REPORT for the Adelaide Film Festival

From the Chief Executive



Adelaide Film Festival (AFF) is South Australia's premier film festival.

The AFF organisation celebrates courageous films and filmmakers; curating and presenting a world acclaimed festival each October, alongside various year-round activities that expand audiences, develop, support and engage the filmmaking community, while also building a thriving organisation to successfully deliver on its unique mission. AFF's mission is:

- To present a festival which celebrates and explores contemporary Australian and international screen culture with a unique program of screenings and special events, which aim to increase audience knowledge and participation.
- To increase and stimulate innovative and new screen production through the provision of equity finance for work premiering at the festival.
- To raise the profile of arts and screen culture in South Australia for audiences and practitioners.

AFF is continuing to go from strength to strength.

A positive feedback loop or 'snowball' effect is being observed as AFF continues to gain momentum since annual presentation of the festival was enabled since 2022. Continuous enhancement of the value proposition for South Australian and broader audiences, as well as for the filmmaking community, has been observed by market research findings. This has been coupled by increased media exposure and market presence, alongside enhanced sponsorships, growing philanthropic donations and box office growth.

Just one indicator of growth was that AFF 2023 established a new box office record, with more than a 17% increase on the prior year, continuing the significant growth trajectory witnessed by each festival edition. Notably, the AFF2023 event generated a surplus achieved by careful management (the overall result masked in the statutory accounts by the timings of grant revenues). Increased momentum has been underpinned by moving from being a 'start-up' or biennial 'pop-up', to a more sustainable event proposition and the stabilisation of the core team. These factors have assisted in achieving increased investment from and connectivity with

3 | P a g e

stakeholders including our audience, filmmakers and industry, sponsors, the South Australian government and private donors who have been essential to AFFs ongoing success.

AFF's philanthropic donor circle has grown to become a vital aspect of the organisation. The AFF Luminaries are passionate advocates of the work undertaken by AFF and we are most grateful for their support, including their financial donations which are tax deductible. We invite anyone to become an AFF Luminary – information is available via <u>adelaidefilmfestival.org</u> or by phoning +61 (8) 8394 2505.

AFF 2023, at a glance



AFF 2023 was presented 18 – 29 October. The festival comprised 141 films from 42 countries, presented as 198 sessions in five venues across Adelaide including The Piccadilly, Palace Nova Eastend, Capri Theatre, The Mercury and Odeon Semaphore. Enhanced by 28 world premieres, 29 Australian premieres and 31 South Australian films, the program was received with much buzz and enthusiasm by audiences with a record number of sold-out sessions generating a high, addictive energy translating to fabulous festival experiences for stakeholders, including filmmakers and audiences alike.

4 | Page

Opening with the Australian premiere of *The Royal Hotel* (dir. Kitty Green) direct from its world premiere at Toronto International Film Festival a few weeks earlier, audiences were satiated with a touch of red-carpet glamour from the outset with director Kitty Green and actor Hugo Weaving marking the occasion with their presence alongside others from the production. The festival vibe remained high over the two weeks that followed with the presentation of three galas, numerous meet the filmmaker events, talks and premiere moments that saw audiences connect with films for the first time, often with the filmmakers and other official guests of the festival present.

South Australians can take great pride in the fact AFF continues to be distinguished internationally through its equity investment in new productions via the AFF Investment Fund (AFFIF) – supporting stories that take our culture to the big screen, enabling us to see ourselves in a new light while also representing us world-wide. Since its inception in 2005, AFFIF has supported more than 150 projects – about half of which are feature length films. AFF 2023 saw eight new features unveiled at the festival. These included the world premieres of *Speedway* (dirs. Luke Rynderman and Adam Kamien), *My Name's Ben Folds I Play Piano* (dir. Scott Hicks), *Her Name is Nanny Nellie* (dir. Daniel King), *Housekeeping for Beginners* (dir. Goran Stolevski), *Isla's Way* (dir. Marion Pilowsky), *Rewards for the Tribe* (dir. Rhys Graham), *The Musical Mind a Portrait in Process* (dir. Scott Hicks) and *You Should Have Been Here Yesterday* (dir. Jolyon Hoff). AFFIF also invested in two short films: *Mating Call* (dir. Stephanie Jaclyn) and *Blame the Rabbit* (dir. Elena Carapetis) which premiered as part of the festivals opening night.

The official international competition comprised six fiction and six documentary feature films. The winning films: from Iran, *Empty Nets* by Behrooz Karamizade is a love story against the odds told in a realist cinematic style was the fiction prize winner. The documentary prize winning film was Egyptian filmmaker Ibrahim Nash'at's extraordinary *Hollywood Gate* giving unprecedented insight into the contrasting worlds of the US Military and the Taliban. A Jam Factory designed award and cash prize of \$10,000 was presented to each director. The competition winners were determined by a prestigious jury of industry professionals: from New York, Hollywood Reporter Chief Critic, David Rooney; directors Kitty Green and Goran Stolevski, Wiradjuri woman, commissioning editor and Academy member Sally Riley, alongside Jogja NETPAC Asian Film Festival Program Director Alexander Matius from Indonesia.

5|Page

Since 2020, AFF has presented the Change Award for positive social or environmental impact and cinema expressing new directions for humanity. The Award, inclusive of a \$5,000 cash prize, was presented to Jane Hammond for *Black Cockatoo Crisis* for her clear and passionate documentary about the looming extinction of the Black Cockatoos of Western Australia.

The world cinema program was spearheaded by a spotlight on Indonesia, with six films showcased. As part of this program, AFF hosted a delegation of eight filmmakers from Indonesia. The broader program saw representation from 42 countries, highlights including the Palme d'Or winning *Anatomy of a Fall* (dir. Justine Triet, France), *Monster* (Hirokazu Kore-eda, Japan), *May December* (Todd Haynes, US), *The Settlers* (Felipe Gálvez, Chile/ Argentina), the exceptional Spanish feature *20,000 Species of Bees* (Estibals Urresola Solaguren) and *If Only I Could Hibernate* (Zoljargal Purevdash, Mongolia) to name just a few. These were presented alongside special presentations including Greek 'new-weird' director Christos Nikou's *Fingernails* and the Australian premieres of Yorgos Lanthimos' *Poor Things* and British director Andrew Haigh's *All of Us Strangers*.

Documentaries always have strong representation within the AFF program and in 2023 included titles such as *Four Daughters* (Kaouther Ben Hania, France/ Tunisia/ Saudi Arabia) and *Praying for Armageddon* (Tonje Hessen Schei, Norway). The popular music documentary program included titles such as *Joan Baez: I am Noise* (Karen O'Connor, Miri Navasky, Maeve O'Boyle, US) and Peter Doherty: Stronger in My Own Skin (Katia de Vidas, UK).

South Australian independent films were showcased in a dedicated strand where the world premiere of *Emotion is Dead* by Pete Williams, centering around Adelaide's Holden factory was a festival breakout.

Short films are an artform in their own right and have long been recognised as a developmental pathway for filmmakers to practice their craft and establish their careers. Shorts were presented prior to select feature films plus four dedicated shorts programs were presented including the *Made In SA* showcase celebrating works by the next generation of South Australian feature film directors. Standout titles in this program included Stephanie Jaclyn's *Mating Call* and Derik Lynch and Matthew Thorne's *Marungka Tjalatjunu (Dipped in Black)*.

6|Page

Industry and community recognition

Each year the AFF Board awards an individual who has made an outstanding contribution to Australian screen culture. Honouring the legacy of former South Australian premier, Don Dunstan, the award honours his legacy. In 2023 the award was presented to Sally Riley. Sally Riley was joined by AFF patron Margaret Pomeranz AM for an in conversation presented in partnership with the Art Gallery of South Australia's Tarnanthi Festival. As noted by distinguished professor Larissa Behrendt AO in an essay she drafted for AFF to commemorate the presentation of the award:

"Sally Riley's legacy goes beyond the content she has commissioned on the screen. It goes to the capacity building of First Nations creatives in the film and television industry and in seeing First nations stories becoming central in the national narrative. This legacy also tracks the move from Indigenous people being peripheral to Australian storytelling, to commanding the stories told about us."

On behalf of the Jim Bettison and Helen James Foundation, for the last decade AFF has administered the Bettison & James Award, inclusive of a \$50,000 cash gift to the recipient. In 2023 the award recipient was Ngarrindjeri/Kaurna Elder, Uncle Major 'Moogy' Sumner AM. Uncle Moogy, a world-renowned performer and cultural ambassador is widely recognised within the community and for his substantial community contribution and impact.

Filmmaker and artist development initiatives

Film Lab: New Voices is a low-budget feature film skills development initiative designed to provide a platform for the next generation of diverse, South Australian filmmaking talent. Co-funded by South Australian Film Corporation, Adelaide Film Festival and Screen Australia. In 2023, three project teams were selected from an open call for submissions to participate in the year-long development process. One project will be selected to receive production funding and will premiere as part of AFF 2025. This represents the third iteration of the lab, with prior projects *Monolith* premiering at AFF 2022 and *Lesbian Space Princess* due to premiere at AFF 2024.

The AFF EXPAND Lab 2023 brought together 30 of Australia's most daring artists and creative thinkers for a five-day facilitated intensive development process with the objective of cultivating new immersive, large scale and gallery specific moving image works. Guided by Lab mentors including Daniel Crooks, Robert Walton and Amos Gebhardt, Lab participants formed project teams and generated five projects for potential commissioning. The successful project selected to receive \$100,000 towards production was *5 Steps for Better Living, Maximum Gains and Manifesting*

7 | Page

Your Most Optimum Self by Anna Lindner, Nisa East and Yasemin Sabuncu. The work will premiere as part of AFF2025.

The AFF EXPAND Lab is a collaboration between AFF, Samstag Museum of Art, the Art Gallery of South Australia and Illuminate Adelaide and is supported by principal partner The Balnaves Foundation and Arts South Australia. EXPAND Lab received the Arts SA Ruby Award for *Most Outstanding Collaboration* at the 2023 Ruby Awards.

Festival bridges and international engagement

AFF x JAFF

Aligned to AFFs strategic objectives, AFF has formed a collaborative partnership with the Jogja NETPAC Asian Film Festival (JAFF), Yogyakarta, Indonesia, with the aim of establishing stronger connectivity between the Australian and Indonesian screen industries and greater cultural understanding.

As part of the partnership, with support from the Australian Government Office for the Arts, an exchange of professional delegates occurred during the respective festivals. AFF hosted a delegation of eight Indonesian filmmakers as part of the 2023 festival, including director Adriayanto Dewo, producer Anggana Basundara Murba, producer Sari Mochtan, director Theogarcia Rumansara, actor Jennifer Aurora, producer Orchida Ramadharia and producer Sigit Septiadi. JAFF hosted a delegation of six Australian filmmakers: producer Anna Vincent, director Colin Cairns, director Rhys Graham, writer/director Granaz Moussavi, producer Brendan Skinner and producer Mitchell Stanley and journalist Stephen A. Russell.

The initiative will see the exchange program continue, and the Australian and Indonesian filmmakers engaged in a developmental lab initiative in Indonesia in 2024.

AFF x Cannes

For the first time, AFF partnered with the Marché du Film, the world's largest film market, presented alongside the prestigious Festival de Cannes. The partnership guaranteed profile within the busy marketplace as part of the Marché's *Goes to Cannes* program for five new, near-complete South Australian projects seeking international sales or investment. The initiative saw an official delegation of ten South Australian filmmakers participate in the market, networking opportunities and a dedicated program of a dozen roundtable meetings developed by AFF for delegates

8 | Page

to hear directly from and connect with senior key international professionals including investors, festival programmers, sales agents and buyers.

The five projects showcased in the *Goes to Cannes* showcase were *Kangaroo Island* (dir. Timothy David), *Lesbian Space Princess* (dirs. Leela Vargehse and Emma Hough-Hobbs), *Mockbuster* (dir. Anthony Frith), *The Iron Winter* (dir. Ben Golotta) and *With or Without You* (dir. Kelly Schilling). The delegation included representatives from each project alongside South Australian practitioners Travis Akbar, Josh Trevorrow, Lisa Scott, Nara Wilson and Matthew Vesley. The initiative was funded by the Department for Premier and Cabinet, AFF and the South Australian Film Corporation with in-kind assistance from Screen Australia,

Year-round audience engagement: AFF Film Club

AFFs agile presentation platform, AFF Film Club enables AFF to maintain connectivity with its audience, filmmakers and distribution partners between festivals. The Film Club is presented at various AFF venues throughout the year, enabling South Australian's to enjoy a taste of the festival intermittently. Titles presented in 2023-24 included the world premiere of *The Defenders* (dir. Matthew Bate), *Shayda* (dir. Noora Niasari), *the Zone of Interest* (Jonathan Glazer) and *Kinds of Kindness* (dir. Yorgos Lanthimos).

AFF 2024

At the time of writing this report, the team was busy preparing for the launch of AFF 2024, due to take place 23 October – 3 November 2024 at venues across Adelaide. We look forward to welcoming you at the festival.

Mathew Kesting GAICD CEO & Creative Director Adelaide Film Festival

9 | Page

2023-24 ANNUAL REPORT for the Adelaide Film Festival

Contents

	Our strategic focus	. 11
	Changes to the agency	. 15
	Our Minister	. 15
	Our Chief Executive	. 15
	Legislation administered by the agency	. 15
	Other related agencies (within the Minister's area/s of responsibility)	. 15
	Performance at a glance	. 16
	Agency specific objectives and performance	. 17
	Corporate performance summary	. 18
	Employment opportunity programs	. 18
	Agency performance management and development systems	. 18
	Work health, safety and return to work programs	. 19
	Executive employment in the agency	. 20
F	inancial performance	. 21
	Financial performance at a glance	.21
	Consultants disclosure	.21
	Contractors disclosure	. 22
R	Risk management	. 23
	Risk and audit at a glance	. 23
	Fraud detected in the agency	.23
	Strategies implemented to control and prevent fraud	. 23
	Public interest disclosure	.24
R	Reporting required under any other act or regulation	. 24
	Reporting required under the Carers' Recognition Act 2005	. 24
Ρ	Public complaints	. 25
	Number of public complaints reported	
	Additional Metrics	
	Service Improvements	
	Compliance Statement	

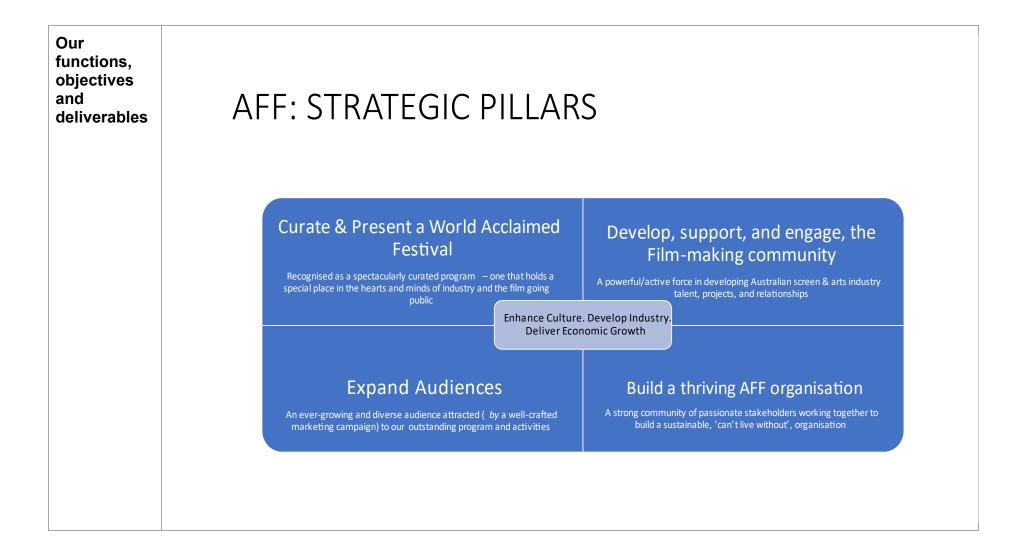
10 | Page

Overview: about the agency

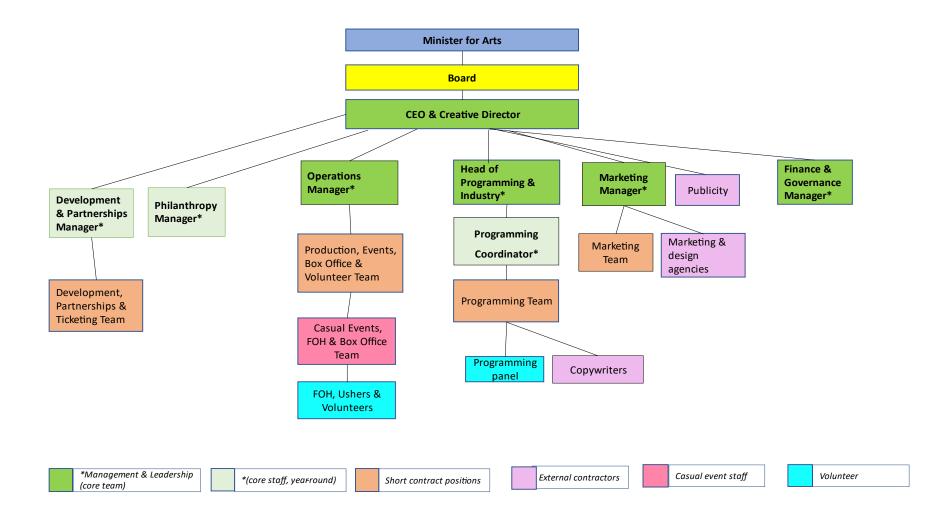
Our strategic focus

AFF's core business is to courageously curate high quality film			
programs and to support and develop films and filmmakers to tell stories that provide a window to our world.			
1. To deliver a distinctive festival, unique in the landscape of Australian film festivals, which integrates with the existing calendar of successful South Australian cultural festivals.			
 To attract complementary arts and cultural events and partnerships to raise the profile of the State and festival and extend opportunities for the local industry. 			
 3. To use the Fund to capitalise on local and national creative strengths in order to: boost production in the State. 			
 increase business and employment opportunities in the State. enhance the State's national and international reputation as a centre of independent filmmaking. 			
 To create, market and present a challenging and distinctive screening program, accompanied by a substantial forum program, which profiles and explores key program themes and approaches to screen practice. 			
5. The festival will be relevant to both the general public and the industry, attracting a broad audience demographic and introducing this audience to innovative areas of screen practice.			
6. To reflect trends in the film and screen-based industries.			
 EDGY – culture making CELEBRATE – with joy GROUNDED – connected, accessible and real KINDNESS – always 			

11 | Page



Our organisational structure



Our Board

Member	Appointment Date
Mr Anton Andreacchio GAICD (Chair)	Appointed October 2018
Ms Rebecca Cole	Appointed November 2020
Ms Martha Coleman GAICD (retired Oct 2023)	Appointed November 2014
Mr Rick Davies	Appointed September 2023
Mr Joshua Fanning	Appointed November 2020
Ms Jessica Gallagher GAICD	Appointed November 2023
Ms Sheila Jayadev	Appointed September 2023
Ms Marianna Panopoulos GAICD (Chair, Audit, Finance & Risk Subcommittee)	Appointed November 2020
Mr Hugo Weaving AO	Appointed November 2020

Per the Regulations, the AFF Board is required to meet a minimum of six times per year. There were 6 meetings held in the 2023-24 period. Meetings were attended by:

Member	Number of meetings attended
Mr Anton Andreacchio GAICD (Chair)	6
Ms Rebecca Cole	4
Ms Martha Coleman GAICD	1
Mr Rick Davies	4
Mr Joshua Fanning	5
Ms Jessica Gallagher GAICD	3
Ms Sheila Jayadev	4
Ms Marianna Panopoulos GAICD (Chair, Audit, Finance & Risk Subcommittee)	6
Mr Hugo Weaving AO	3

Changes to the agency

During 2023-24 there were the following changes to the agency's structure and objectives as a result of machinery of government changes:

• A machinery of government change saw AFF move from the Department for Innovation, Industry and Science to Department for Premier and Cabinet.

Our Minister

Our Minister is The Hon. Andrea Michaels MP, Minister for Arts.



Our Chief Executive

Mathew Kesting is Adelaide Film Festival's CEO and Creative Director.

Legislation administered by the agency

Nil

Other related agencies (within the Minister's area/s of responsibility)

The Hon. Andrea Michaels MP is Minister for Small and Family Business, Minister for Consumer and Business Affairs, Minister for Arts.

15 | Page

The agency's performance

Performance at a glance

Key performance measure	Performance		
Create and present an annual festival	 The festival was presented in October 2023. 		
Boost, through the Adelaide Film Festival Investment Fund (Fund), the level of screen-based production in South Australia.	 2023-24 saw a total of 10 works commissioned for premiere as part of AFF in October 2023, including 8 feature length works, 2 short films. 		
Where appropriate and within budget parameters, present ancillary activities that build the Adelaide Film Festival brand to enhance market position, and that expand opportunities for stakeholder and audience engagement.	 Under the AFF Film Club brand, AFF presented regular advance and premiere screening events in various cinemas across Adelaide. 		
Generation of non-State Government sourced revenues	KPI exceeded		
Achievement of a break-even or surplus result	 Surplus achieved by the event, a loss reported in the statutory accounts due to the timing of grant payments. 		

16 | Page

Agency objectives	Indicators	Performance
Enhance Culture	 Curate & present a World Acclaimed Festival 	AFF2023 was presented 18-29 October 2023.
	 Expand audiences 	Diverse selection of work presented attracting new box office and attendance records.
Develop Industry	 Develop, support and engage the filmmaking community 	AFF invested in 10 productions via AFFIF.
		Film Lab New Voices initiative.
		Industry program presented as part of AFF2023.
		AFF x Jogja
		AFF x Cannes
Deliver Economic Growth	 Build a thriving Adelaide Film Festival organisation 	Annual presentation has enabled AFF to retain a core team, stabilising the organisation.
	Economic impact	The Adelaide Film Festival 2023 generated an economic impact for the state of South Australia of \$9.9 million (contribution to GSP) and 100 FTE jobs through the event itself and its support of screen production.

Agency specific objectives and performance

17 | Page

Corporate performance summary

Employment opportunity programs

Program name	Performance
AFF Internship Program	AFF partnered with tertiary institutions (University of South Australia, Flinders University, and University of Adelaide) to offer development internship programs. The objective of these programs is to develop skills on the job.
Adelaide Film Festival (event)	Employment for festival and event staff including short contract and casual opportunities were provided as part of the AFF 2023 festival.

Agency performance management and development systems

Performance management and development system	Performance
AFF Risk Register	AFF maintains an active risk register to monitor and manage all organisational risks. The register is reviewed by an audit, finance & risk committee appointed by the AFF Board.
Regular performance reviews of key management personnel	The small but dynamic core team of AFF remained focussed on the successful delivery and output of events. Performance reviews were conducted in the form of regular meetings, on-going coaching and feedback and annual formal reviews for ongoing personnel and resulted in 100% compliance.
Upskilling of personnel as required – training courses and seminars made available to AFF when applicable	AFF is a small team, and it is not difficult to disseminate information (collateral and learnings) from the various courses, seminars and workshops that the team attends.

Work health, safety and return to work programs	Work health,	safety and	return to	work	programs
---	--------------	------------	-----------	------	----------

Program name	Performance
Robust WH&S policies in place	AFF has robust WH&S management systems in place, formalised in the organisation's policy and procedure document.
	Incoming AFF staff, volunteers and interns are required to read and adhere to WH&S policies.
	Events Producers on the team prepare risk assessments for events/venues and ensure the implementation of WH&S policies across all events.
	AFF offices are accommodated within the Adelaide Studios/South Australian Film Corporation complex, and all building/landlord specific regulations are adhered to.
AFF Risk Register	Work health and safety risks are monitored through the AFF Risk Register, which is updated regularly and shared across the team.

Workplace injury claims	Current year 2023-24	Past year 2022-23	% Change (+ / -)
Total new workplace injury claims	0	0	0
Fatalities	0	0	0
Seriously injured workers*	0	0	0
Significant injuries (where lost time exceeds a working week, expressed as frequency rate per 1000 FTE)	0	0	0

*number of claimants assessed during the reporting period as having a whole person impairment of 30% or more under the Return to Work Act 2014 (Part 2 Division 5)

Work health and safety regulations	Current year 2023-24	Past year 2022-23	% Change (+ / -)
Number of notifiable incidents (<i>Work Health and Safety Act 2012, Part 3</i>)	0	0	0
Number of provisional improvement, improvement and prohibition notices (<i>Work</i> <i>Health and Safety Act 2012 Sections 90, 191</i> <i>and 195</i>)	0	0	0

Return to work costs**	Current year 2023-24	Past year 2022-23	% Change (+ / -)
Total gross workers compensation expenditure (\$)	0	0	0
Income support payments – gross (\$)	0	0	0

**before third party recovery

Data for previous years is available at: <u>Adelaide Film Festival Annual Report Data -</u> <u>Adelaide Film Festival Annual Report Data - data.sa.gov.au</u>

Executive employment in the agency

Executive classification	Number of executives
Chief Executive	1

Data for previous years is available at: <u>Adelaide Film Festival Annual Report Data -</u> <u>Adelaide Film Festival Annual Report Data - data.sa.gov.au</u>

The <u>Office of the Commissioner for Public Sector Employment</u> has a <u>workforce</u> <u>information</u> page that provides further information on the breakdown of executive gender, salary and tenure by agency.

Financial performance

Financial performance at a glance

The following is a brief summary of the overall financial position of the agency. The information is unaudited. Full audited financial statements for 2023-2024 are attached to this report.

Statement of Comprehensive Income	2023-24 Budget \$000s	2023-24 Actual \$000s	Variation \$000s	Past year 2022-23 Actual \$000s
Total Income	3,156	3,741	585	4,074
Total Expenses	3,151	4,040	(889)	3,532
Net Result	5	(299)	(304)	542
Total Comprehensive Result	5	(299)	(304)	542

Statement of Financial Position	2023-24 Actual \$000s	Past year 2022-23 Actual \$000s
Current assets	2,581	2,628
Non-current assets	11	13
Total assets	2,592	2,641
Current liabilities	606	384
Non-current liabilities	28	0
Total liabilities	634	384
Net assets	1,958	2,257
Equity	1,958	2,257

Consultants disclosure

The following is a summary of external consultants that have been engaged by the agency, the nature of work undertaken, and the actual payments made for the work undertaken during the financial year.

Consultancies with a contract value below \$10,000 each

Consultancies	Purpose	\$ Actual payment	
All consultancies below \$10,000 each - combined	Various	Nil	

Consultancies with a contract value above \$10,000 each

Consultancies	Purpose	\$ Actual payment
Nil		Nil
	Total	Nil

Data for previous years is available at: <u>Adelaide Film Festival Annual Report Data -</u> <u>Adelaide Film Festival Annual Report Data - data.sa.gov.au</u>

See also the <u>Consolidated Financial Report of the Department of Treasury and</u> <u>Finance</u> for total value of consultancy contracts across the South Australian Public Sector.

Contractors disclosure

The following is a summary of external contractors that have been engaged by the agency, the nature of work undertaken, and the actual payments made for work undertaken during the financial year.

Contractors with a contract value below \$10,000

Contractors	Purpose	\$ Actual payment
All contractors below \$10,000 each - combined	Various	89,663

Contractors with a contract value above \$10,000 each

Contractors	Purpose	\$ Actual payment
Tracey Mair Publicity	Publicist	43,330*
	Total	43,330

*This was reported as a marketing cost in the financial statements.

Data for previous years is available at: <u>Adelaide Film Festival Annual Report Data -</u> <u>Adelaide Film Festival Annual Report Data - data.sa.gov.au</u>

The details of South Australian Government-awarded contracts for goods, services, and works are displayed on the SA Tenders and Contracts website. <u>View the agency</u> <u>list of contracts</u>.

The website also provides details of across government contracts.

22 | Page

Risk management

Risk and audit at a glance

The Audit, Finance and Risk Sub Committee comprises three non-executive directors and an external expert who during the year met as scheduled to consider its responsibilities pertaining to finance, audit, risk and compliance pursuant to the AFF Audit, Finance and Risk Sub Committee charter. The Committee was satisfied that the organisation's risk management and compliance procedures were rigorous and robust during the reporting period.

Fraud detected in the agency

Category/nature of fraud	Number of instances
No instances of fraud were detected	0

NB: Fraud reported includes actual and reasonably suspected incidents of fraud.

Strategies implemented to control and prevent fraud

- The CEO and Finance and Governance Manager report to the Audit, Finance & Risk Sub Committee, which meets at least 2 times per year. The primary objective of the Audit, Finance & Risk Sub Committee is to assist the AFF to understand and manage its organisational risks and assist the AFF Board in fulfilling its responsibilities for overseeing the organisation's financial reporting process, the system of internal control, the audit process, and the process for monitoring compliance with relevant laws, regulations, and codes.
- Quarterly reports are prepared for the Department of Premier and Cabinet, comparing budgeted income and expenditure to actuals. Updated forecasts are also provided as and when necessary.
- The management team undergoes reviews of expenditure and risk management plans, and these are maintained through team and Board assessment.
- A range of strategies and internal controls have been put in place to manage potential risk, with purchase order systems and an internal audit program, as described in the policies and procedures.
- Any external audit recommendations are implemented as a matter of priority.

Data for previous years is available at: <u>Adelaide Film Festival Annual Report Data -</u> <u>Adelaide Film Festival Annual Report Data - data.sa.gov.au</u>

23 | Page

Public interest disclosure

Number of occasions on which public interest information has been disclosed to a responsible officer of the agency under the *Public Interest Disclosure Act 2018:*

Nil

Data for previous years is available at: <u>Adelaide Film Festival Annual Report Data -</u> <u>Adelaide Film Festival Annual Report Data - data.sa.gov.au</u>

Note: Disclosure of public interest information was previously reported under the *Whistleblowers Protection Act 1993* and repealed by the *Public Interest Disclosure Act 2018* on 1/7/2019.

Reporting required under any other act or regulation

Act or Regulation	Requirement
N/A	N/A

Reporting required under the Carers' Recognition Act 2005

N/A

24 | Page

Public complaints

Number of public complaints reported

Complaint categories	Sub-categories	Example	Number of Complaints 2023-24
Professional behaviour	Staff attitude	Failure to demonstrate values such as empathy, respect, fairness, courtesy, extra mile; cultural competency	0
Professional behaviour	Staff competency	Failure to action service request; poorly informed decisions; incorrect or incomplete service provided	0
Professional behaviour	Staff knowledge	Lack of service specific knowledge; incomplete or out-of-date knowledge	0
Communication	Communication quality	Inadequate, delayed or absent communication with customer	0
Communication	Confidentiality	Customer's confidentiality or privacy not respected; information shared incorrectly	0
Service delivery	Systems/technology	System offline; inaccessible to customer; incorrect result/information provided; poor system design	0
Service delivery	Access to services	Service difficult to find; location poor; facilities/ environment poor standard; not accessible to customers with disabilities	0
Service delivery	Process	Processing error; incorrect process used; delay in processing application; process not customer responsive	0
Policy	Policy application	Incorrect policy interpretation; incorrect policy applied; conflicting policy advice given	0
Policy	Policy content	Policy content difficult to understand; policy	0



Complaint categories	Sub-categories	Example	Number of Complaints 2023-24
		unreasonable or disadvantages customer	
Service quality	Information	Incorrect, incomplete, out-dated or inadequate information; not fit for purpose	0
Service quality	Access to information	Information difficult to understand, hard to find or difficult to use; not plain English	0
Service quality	Timeliness	Lack of staff punctuality; excessive waiting times (outside of service standard); timelines not met	0
Service quality	Safety	Maintenance; personal or family safety; duty of care not shown; poor security service/ premises; poor cleanliness	0
Service quality	Service responsiveness	Service design doesn't meet customer needs; poor service fit with customer expectations	0
No case to answer	No case to answer	Third party; customer misunderstanding; redirected to another agency; insufficient information to investigate	0
		Total	0

Additional Metrics	Total
Number of positive feedback comments	0
Number of negative feedback comments	0
Total number of feedback comments	0
% complaints resolved within policy timeframes	0

Data for previous years is available at: <u>Adelaide Film Festival Annual Report Data -</u> <u>Adelaide Film Festival Annual Report Data - data.sa.gov.au</u>

26 | P a g e

Service Improvements

N/A

Compliance Statement

Adelaide Film Festival is compliant with Premier and Cabinet Circular 039 – complaint management in the South Australian public sector	Y
Adelaide Film Festival has communicated the content of PC 039 and the agency's related complaints policies and procedures to employees.	Y

27 | Page